|  |
| --- |
| Arch of Excellence |
| **May 1, 2015 to April 30, 2016** |
| Chapter Name:      Number:     | EHP’s Name:      Secretary:       |
|  |  |  |  |  |  |

1. ***Grand Convocation Attendance:*** (At least two of the three dais officers (Excellent High Priest, King and Scribe) and one other chapter companion shall have been present at the Annual Convocation of the Grand Chapter during the award period)

**Dais Officer:**       **Dais Officer:**

**Member:**

1. ***District Deputy Grand High Priest’s Official Visit:*** (The chapter shall have opened **in form** on the Holy Royal Arch degree and no fewer than seven companions of the chapter must be present for the District Deputy Grand High Priest’s official visit during the subject year)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Officer:** |        |  | **Position:** |       |
| **Officer:** |       |  | **Position:** |       |
| **Officer:** |       |  | **Position:** |       |
| **Officer:** |       |  | **Position:** |       |
| **Officer:** |       |  | **Position:** |       |
| **Officer:** |       |  | **Position:** |       |
| **Officer:** |       |  | **Position:** |       |

1. ***Open Installation of the Chapter:*** (The Excellent High Priest and at least seven of the other officers to be installed during the subject year shall have been present for the open installation of the chapter.)

|  |  |  |  |
| --- | --- | --- | --- |
| **Officer:** |       | **Position:** | Excellent High Priest |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Installing Officers:**       |

1. ***Membership Retention Committee:*** (The chapter shall have established or maintained during the subject year, a membership retention committee who shall have made personal contact with each companion who had not paid his dues, as well as other Companions to inquire as to their well-being)

|  |  |  |  |
| --- | --- | --- | --- |
| **Companion:** |       | **Companion:** |       |
| **Companion:** |       |  |  |
| **Report:** |       |

1. ***Dinner Meetings:*** (The chapter shall have hosted three or more dinner meetings during the subject year)

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** |       | **Topic:**  |       |
| **Date:** |       | **Topic:**  |       |
| **Date:** |       | **Topic:**  |       |

1. ***Contribution to the Royal Arch Masons Charitable Foundation*** (The chapter shall have donated a sum equal to or greater than US$100.00 to the Royal Arch Masons Charitable Foundation, Inc. during the subject year.)

**Date:**       **Check**:       **Amount**:

1. ***Chapter Membership:*** (Chapter membership shall have shown an adjusted net increase in the total number of companions reported to the Grand Secretary during the subject year.)

Exalted: 0 Suspended: 0

Affiliated: 0 Expelled: 0

Reinstated: 0 Demitted: 0

 Gain: 0 Deceased: 0

 Loss: 0 Total Membership Change: 0

1. ***Degree Work:*** (The chapter shall have conferred both the Mark Master Mason Degree [4°] and the Past Master (Virtual) Degree [5°] at least once each during the subject year.)

 **\*\*\* Provide cast and candidate lists on separate page \*\*\***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mark Master Mason (4°) | **Date:** |       | **Location:** |       |
| Past Master [virtual] (5°) | **Date:** |       | **Location:** |       |

1. ***Educational Program:*** (The chapter shall have offered one or more educational programs during the subject year at a stated convocation or at special event.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date:** |       | **Attendance**: |     | **Subject**: |       |

1. ***Ritual Proficiency:*** (The chapter shall have opened and closed in form on the supreme degree of Holy Royal Arch Mason with no ritual books open (exclusive of a prompter) at least once per quarter.

|  |  |
| --- | --- |
| **Date:**       | **Prompter**:       |
| **Date:**       | **Prompter**:       |
| **Date:**       | **Prompter**:       |
| **Date:**       | **Prompter**:       |

1. ***Visitations to Other Chapters:*** (The chapter shall have, during the subject year, dispatched a representative mission consisting of no fewer than two companions to make two or more visits, as a group, to stated or special convocations of a chapter other than their own)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date:** |       | **Chapter**: |       | **Companion**: |       | **Companion**: |       |
| **Date:** |       | **Chapter**: |       | **Companion**: |       | **Companion**: |       |

1. ***Assist with Degree Conferral at Another Chapter:*** (The chapter shall have provided a slate consisting of at least one dais officer and three other companions to assist in conferring one of the four Capitular degrees at another chapter during the subject year)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date:** |       | **Chapter:**       | **Degree:** |       |
| **Dais Officer:** |       | **Companion:** |       |
| **Companion:** |       | **Companion:** |       |

1. ***The*** ***Grand Chapter Veil Fund*:** (The chapter shall have contributed a minimum of one hundred dollars ($100.00) to the Grand Chapter Veil Fund during the subject year)

**Date:**       **Check**:       **Amount**:

1. ***Keystone Quest:*** (The chapter shall have participated in the Keystone Quest during the subject year)

**Date:**

1. ***Symbolic Lodge Visitation:*** (The Excellent High Priest and no less than two other companions shall have, during the subject year, visited two or more Symbolic Lodges to promote candidacy to be a Holy Royal Arch Mason)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date:** |       | **Lodge**: |       | **Companion**: |       | **Companion**: |       |
| **Date:** |       | **Lodge**: |       | **Companion**: |       | **Companion**: |       |

1. ***Chapter Picnic:*** (Chapter hosted a picnic or other outdoor social or sporting activiity singularly or in conjunction with another Chapter where at least five of the chapter’s companions are present)

**Date:**       **Location**:

**Companion**:       **Companion**:       **Companion**:

**Companion**:       **Companion**:

1. ***Invitation to Petition:*** (The Chapter shall have utilized the Invitation to Petition program at least once during the award period)

**Number of Invitations Extended:**

**Results:**

1. ***Social Event:*** (The chapter shall have held at least one social event during the subject year, which included family, friends, or potential candidates. This must be a separate event from the Chapter Picnic on line 16)

**Date:**       **Attendance**:

1. ***School of Instruction:*** (At least three officers attend a Grand Chapter School of Instruction )

**Date:**       **Location:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |
| **Officer:** |       | **Position:** |       |

1. ***Hiram’s Words:*** (The chapter shall have had a member write at least one article for Hiram’s Words during the subject year)

**Publication Month:**       **Article Title:**

***As you are filling out this form, please be sure to check the website for the complete requirements for each of the planks for the Arch of Excellence.***

[***http://ram-il.org/programs/award-programs/arch-of-excellence/***](http://ram-il.org/programs/award-programs/arch-of-excellence/)

**Submit completed forms to:**

Byford "Bo" Cook...Right Excellent Grand Scribe

BCook@RAM-IL.org